



MEMO

Institutional Review Board
Federal Wide Assurance: FWA00009066

Date: January 23, 2018

To: Deborah Duke

Dr. Raymond DiGiuseppe
Chair, Institutional Review Board
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Dr. Marie Nitopi
IRB Coordinator

Protocol # 1217-123
Original Approval Date: 12/19/17
Expiration Date: 12/18/19
Protocol Title: Evaluating Adherence to the International Test Commission Guidelines for Translating and Adapting Tests

Please be advised that your human subjects extension application has been approved as expedited by the IRB. You may begin your study.

As a reminder, SJU-IRB approval of research projects is valid for one year only from the original date of approval. Approval of the continuation of the research is possible on a yearly basis for two additional years. Beyond this period, a new proposal must be submitted.

Best wishes for successful pursuit of this research.

****MARK YOUR CALENDAR TODAY FOR 11/19/19 YOU SHOULD SUBMIT YOUR APPROVAL FOR CONTINUATION ON THAT DATE AND NO LATER. YOU WILL NOT BE PERMITTED TO COLLECT DATA MORE THAN TWELVE MONTHS FROM DATE OF APPROVAL WITHOUT AN EXTENSION GRANTED BY THE IRB. It is imperative that you keep this on file where it can easily be accessed. You will need to provide copies of this document when involved in further correspondence with the IRB. The IRB will provide you with an additional copy of this document only in the case of an emergency.****